



# PETERBOROUGH NEW HORIZONS BANDS

## PNHB Board of Directors Meeting Minutes for November 8, 2023 at Living Hope

**Present:** Gary Graham, Cindy Babcock, Audrey Keitel, Pat Wade

**Regrets:** James Burrett, Bev Murphy, Brenda May

**Recording Secretary:** Audrey Keitel

**Conductor Representative:** Jon Knights

**Portfolios:** (board representatives for these committees)

Publicity – Audrey

Concert – Bev

Property -

Membership -

Social -

Fundraising -

**Ongoing Board Committees:**

Budget - Bev, Cindy

Dialogue – Audrey, Gary

Nominations – Audrey

Scheduling -

1. **Conflict of Interest:** none

2. **Approval of the minutes from the October 20 2023 meeting (Sent previously)**

**Motion:** Approve the October 20, 2023 meeting minutes

**Voting:** Moved by: Gary Seconded by: Audrey All in favour: passed

3. **Conductor's report (sent previously)**

Sectionals - If we have more money, conductors would like to increase coaching time to an hour and 15 minutes instead of an hour at some point in the future

Concert: - Order of bands - same as before.

Seating - seating arranged to accommodate Allegro (biggest band.)

Sanctuary: Cannot accommodate the extra half row as seating is now.

Winterlude - Wednesday Feb. 28 2024. Bands play for each other. Two bands in the morning and two in the afternoon. Other band come to listen. Last rehearsal: Nov 29th. Metta to collect this term's music in score order. Conductors switch bands and have normal rehearsal with new music for next term- Social to follow

Start up next September: Conductors found this term very short, especially with the concert being moved up. They recommend starting earlier in September (right after labour day) next year to give extra practice before the end of term concert.

**Action:**



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- Conductors suggest to move the band in sanctuary to front of room next week to see if the half row can fit.

## 4. Discussion of Portfolios and Board Roles

Pat has approached two possible candidates for the board.

President: (temporarily until a new one can be found) Audrey Keitel

Acting V.P: Cindy (until Audrey assumes the role again once a president has been found)

Treasurer: Cindy accepts to stay in that role.

Board Secretary: Bev accepts to stay in that role.

Communications : James

Dialogue: Audrey, Pat

Nominations Committee: Pat

Budget committee: Bev and hopefully other new board members

Publicity: Audrey, Bev

Concert: Bev and hopefully a new board member.

Social Committee: Pat

Membership Committee: need someone to work with Harlene

Property Manager: Quentin

## 5. Finances

### 5.1. Grants

Cindy applied for the Trillium Grant. We will hear back in March. She asked for \$23000.00: \$5000.00 to enable ensembles to play in the community, \$2500 for wellness (to give our conductors a raise), \$1000.00 to assist with on line advertising, \$2000.00 to train first aiders for each band, \$2000.00 to be present at trade shows, \$3000.00 for printing of updated flyers and banners and for marketing...

#### Action:

- Cindy to monitor status of Trillium Grant submission.

## 6. Length of practices

Survey issued. As 53.3% of members who responded felt that that 3hrs is just right for the length of our rehearsals we have agreed to keep the rehearsals' length as is. It appears, however, that the length of break time is felt should be shorter. We will be looking into that length in the next few weeks to establish a duration for next term.

## 7. Next Meeting

It was suggested that we try to have as many of our executive meetings during the lunch break on Wednesday to accommodate those who come from outside of Peterborough. It was also suggested we try to meet next Wednesday at lunch time to discuss the concert. Audrey said she would look into it and send out an eMail.

## 8. AOB

### 8.1. Covid Protocol



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**Motion:** Approve the October 25, 2023 updated COVID protocols

**Voting (over email):** Moved by: Gary Seconded by: James All in favour: passed

## 9. Adjournment

Moved by Gary